

January 2019

Dear HCPS Educator:

Teaching conditions at your school are important for many reasons. Whether it's their relationship to student learning or their strong influence on teacher retention, research continues to affirm that these data matter.

To help assess conditions in our district and at our schools, we're once again asking for your participation in the ASQi Survey.

- The survey is called **ASQi** because we want to ask you about what you need to do your jobs well.
- We have committed to the **ASQi** survey because it provides actionable results that our schools are using to drive continued improvement.
- Your **access code** (listed in the box) ensures that you only take the survey once and that your responses are attributed to your school. It **cannot** be used to identify you as an individual.
- Beginning **January 22, 2019**, the survey will be available online at HCPS.ASQInitiative.Com for all instructional and professional staff to complete. The survey will remain available until **February 25, 2019**.
- It should only take about **20 to 30 minutes** to complete the survey, and you can complete it from any computer with Internet access. This means you can do it at work or at home.
- The **ASQi** survey represents a valuable opportunity to provide feedback and input to the district that will be used to help our schools.
- During the survey window, district staff and the Center for Optimal Learning Environments (the vendor for the ASQi survey) remain ready and willing to assist you with any questions you might have. They can assist with access codes or website questions. **Please visit HCPS.ASQInitiative.Com for details.** Your school must achieve a response rate of 50% with at least 5 responses for the school report to be provided.

<p><<School Name>></p> <p>Your Confidential Access Code #</p> <p><<access code>></p>

I look forward to your feedback about our schools and appreciate your continued service to the district. Thank you for the opportunity to serve our community.

Sincerely,



Jeff Eakins
Superintendent